#### **Spring 2019 TWAPMTS Schedule**

TWAPMTS access will be available at 8:00 a.m. on **Thursday, January 3, 2019**. *Please* use your NET ID and password to access the system. **Please email all questions or issues concerning TWAPMTS to <u>TWAPMTS@tamu.edu</u>.** 

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|-----------------------|-------------------------------------|--|
| OPEN TWAPMTS          | Thursday, January 3 <sup>rd</sup>   | Payments will be processed Monday through Friday.          |
|                       |                                     | PWT_029 assistantship NR tuition waiver audit reports will |
| PWT_029 Reports       | Friday, January 4 <sup>th</sup>     | begin generating daily through the close of TWAPMTS.       |
|                       |                                     | Appointment times and Walk-in times available for          |
| TWAPMTS HELP          | Wednesday, January 9 <sup>th</sup>  | questions regarding TWAPMTS payment entry,                 |
| <u>SESSIONS</u>       | Friday, January 18 <sup>th</sup>    | Assistantship entry, ePrint reports.                       |
| TWAPMTS Kickoff       | Friday, January 11 <sup>th</sup>    | GSC 101A 2:30-4:00 pm                                      |
| PAYMENT DUE           |                                     | Tuition and fees are due in full by 5:00pm on Friday,      |
| DATE                  | Friday, January 25 <sup>th</sup>    | January 25, 2019   |
|                       |                                     | Last day to process payments. Please be sure to audit      |
| <b>CLOSE</b> TWAPMTS  | Monday, February 18 <sup>th</sup>   | your payments before 5:00 pm.                              |
| Assistantship NR      |                                     | Review students who appear on the                          |
| <b>Tuition Waiver</b> |                                     | pwt_029_XX_waiv_assist_notelig report dated Tuesday,       |
| Audit Begins          | Tuesday, February 19 <sup>th</sup>  | February 19, 2019.   |
|                       |                                     | All payments submitted after TWAPMTS close must be         |
| Late Payments         | Tuesday, February 19 <sup>th</sup>  | completed with the Paper IDT Process (see below).          |
|                       |                                     | All waivers not entered prior to the close of TWAPMTS      |
| Late Assistantship    |                                     | must be submitted through OGAPS (see Late Waivers          |
| NR Tuition Waivers    | Tuesday, February 19 <sup>th</sup>  | section below).  |
| Assistantship NR      |                                     | Documentation of eligibility due to SBS by 5:00 pm for     |
| Tuition Waiver        |                                     | students on the pwt_029_xx_waiv_assist_notelig report as   |
| Audit Ends            | Tuesday, February 26 <sup>th</sup>  | of Tuesday, February 26, 2019.                             |
| Assistantship NR      |                                     | All students listed on the Ineligible report that have not |
| Tuition Waiver        |                                     | submitted documentation of eligibility will have their     |
| Removed for           |                                     | Assistantship NR Tuition Waivers removed by 5:00 pm        |
| Ineligible Students   | Thursday, February 28 <sup>th</sup> | and students will be emailed they have a balance due.      |
| Estimated FAMIS       |                                     |  |
| Processing            | Sunday, March 3 <sup>rd</sup>       | Estimated date payments will be submitted to FAMIS         |

# **Late Payments - Paper IDT Process**

The IDT form is located on our website at: <a href="http://sbs.tamu.edu/media/26933/ssb\_third\_party\_idt\_form.pdf">http://sbs.tamu.edu/media/26933/ssb\_third\_party\_idt\_form.pdf</a>
The IDT form instructions are located on our website at: <a href="http://sbs.tamu.edu/media/26930/SSB-IDT-Instructions.pdf">http://sbs.tamu.edu/media/26930/SSB-IDT-Instructions.pdf</a>
\*\*\*Please send IDT's to TWAPMTS@tamu.edu

## Late Assistantship NR Tuition Waivers – OGAPS Approval Required

Please visit the OGAPS website at <a href="http://ogaps.tamu.edu/Buttons/Forms-Information#0-TuitionWaiver">http://ogaps.tamu.edu/Buttons/Forms-Information#0-TuitionWaiver</a> for guidelines and forms to submit requests for assistantship NR tuition waivers after the close of TWAPMTS on February 18, 2019.

### **Audit for Assistantship NR Tuition Waivers**

- Assistantship NR tuition waiver audit reports are available through ePrint starting on Friday, January 4<sup>th</sup>. These reports are available for you to review and make adjustments in TWAPMTS as necessary through the close of TWAPMTS on Monday, February 18<sup>th</sup>. Report names are pwt\_029\_XX\_waiv\_assist\_notelig and pwt\_029\_XX\_waiv\_assist\_review.
- ❖ The audit process will begin Tuesday, February 19<sup>th</sup>. Review students who appear on the pwt\_029\_XX\_waiv\_assist\_notelig report for Tuesday, February 19<sup>th</sup>. These students will have their assistantship NR tuition waiver removed on Thursday, February 28<sup>th</sup> if documentation of eligibility is not received by SBS.
- SBS will need to receive documentation of eligibility no later than 5:00 p.m. on Tuesday, February 26th.

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### **Audit for Departmental Payments of Tuition/Fees**

- \* \*\*\*PLEASE AUDIT YOUR PAYMENTS AND MAKE ANY CORRECTIONS PRIOR TO TWAPMTS CLOSING\*\*\*
- Estimated FAMIS processing date is Sunday, March 3rd

#### **TWAPMTS Help Sessions:**

- ❖ Make an appointment by emailing <u>TWAPMTS@tamu.edu</u> or come in during walk-in hours with questions regarding TWAPMTS payment entry, Assistantship entry, ePrint Reports.
- ❖ Wednesday, January 9th- 30 min appointments from 9am-12pm or walk-in questions from 1:30pm-4:30pm
- ❖ Friday, January 18<sup>th</sup> walk-in questions from 9am-12pm or 30 min appointments from 1:30pm 4:30pm

#### For additional TWAPMTS information:

- Please visit our website: <a href="http://twapmts.tamu.edu/">http://twapmts.tamu.edu/</a>
- Or search 'TWAPMTS' in Aggie Answers: <a href="https://tamusbs.custhelp.com/app/answers/list">https://tamusbs.custhelp.com/app/answers/list</a>



### 2019 SPRING SEMESTER DUE DATES

STATEMENTS FOR SPRING 2019 WILL BE AVAILABLE ONLINE FRIDAY, JANUARY 11<sup>TH</sup>

## SPRING 2019 PAYMENT IN FULL DUE DATE

IF YOU CHOSE TO PAY YOUR TUITION AND FEES IN FULL:

TUITION AND FEES ARE DUE IN FULL BY 5:00PM ON FRIDAY, JANUARY 25<sup>TH</sup>, 2019

### SPRING 2019 INSTALLMENT DUE DATES

IF YOU ENROLLED IN THE INSTALLMENT PLAN:

- 1<sup>ST</sup> PAYMENT DUE BY 5:00 PM ON FRIDAY, JANUARY 25<sup>TH</sup>
- 2<sup>ND</sup> PAYMENT DUE BY 5:00 PM ON FRIDAY, FEBRUARY 22<sup>ND</sup>
- 3rd Payment due by 5:00pm on friday, march 22nd
- 4<sup>th</sup> Payment due by 5:00Pm on Friday, April 12<sup>th</sup>

INSTALLMENT PLANS CAN BE ADDED THROUGH 5:00 PM ON WEDNESDAY, FEBRUARY 6, 2019