

**Department Form – SSB Third Party IDT**☒ Departmental Payment - College Code: VM Dept Code: CLVM☐ Office of Graduate Studies Pymt - College Code: RG Dept Code: GRST**Step 1: CORE/One Step**

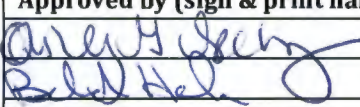
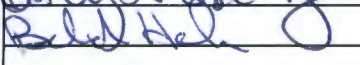
To be completed by Departments

\*\* For SBS Use Only!

V13100001	COMPASS Vendor ID
201831	Term to be Charged
Dr. Ashley Seabury	Dept. Contact Name
4461	Dept. Mail Stop
CLVM	Dept. Name
/ /	**Date Stud Added to Contract
	**Pay File Number

4 / 22 / 2019	Date Dept. Requested
agustafson@cvm.tamu.edu	Dept. E-mail
979-845-5092	Dept. Phone Number
979-845-5088	Dept. Fax Number
CP32 GP32 HP32	**COMPASS Payment Detail Code
/ /	**COMPASS Contract Pymt Date
\$	**Amount Dept Contract Payment
/ /	**Date Processed in CORE

Cont	Student Name (Last, First)	Student UIN	Percent	FAMIS Account	**Amount Pd
1	Sar [REDACTED] ma	[REDACTED] 34	100	02 -291 [REDACTED] - 00 [REDACTED] - 5915	\$
				- - -	\$
				- - -	\$
				- - -	\$
				- - -	\$
				- - -	\$
				- - -	\$
				- - -	\$
				- - -	\$
				- - -	\$
				- - -	\$

Approved by (sign & print name) – Must be authorized signer on form 860 in FAMIS	Date (mm/dd/yyyy)
 Ashley Seabury	04 / 22 / 2019
 Belinda Hale	4 / 22 / 2019
	/ /

Student Business Services will verify authorized signature in FAMIS:  
 Screen 006 – Input the account to find the department abbreviation  
 Screen 941 – Input the department abbreviation to find office name  
 Screen 923 – Input the office to view authorized signers

**Step 2: COMPASS - TSADETL**

For SBS Use Only!

☒ CONTRACT PAY Detail Indicator checked

Deposit Total: \_\_\_\_\_

Transaction #: \_\_\_\_\_

Date TSACPDPT Processed: \_\_\_\_\_

**Student Business Services- SSB Approved by (sign & print name)	Date (mm/dd/yyyy)
	/ /